

## **New Students - Online Class Registration 2020 - 2021 Season**

**Note:** We recommend viewing the “Levels” drop down on our “Classes” page before registering.

- **Link to Class Levels:** [📄 Class Levels By Style 2021 - 2022](#)

All students taking Contemporary, Lyrical, or Modern **MUST** also take at least 1 Ballet class weekly. Pointe students must take at least 2 Ballet classes per week (*Beginning Pointe does not count towards the 2 classes*).

### **Classes Begin Monday, August 30th**

- *We will be closed Monday, September 6th for Labor Day.*

### **SAFETY PROCEDURES:**

Fully vaccinated dancers and instructors will have optional mask use in the dance rooms. Masks will be mandatory for all other dancers at this time and mandatory for all in the lobby and in common areas. We will be monitoring cases closely and will communicate any changes to this mask policy. Covid cases and hospitalizations in Florida are rising again and we want to be responsible in our transitional phases to ensure that we are able to keep our doors open.

Vaccinated dancers who choose to not wear their masks will have a mandatory 10 day quarantine should they come into contact with another mask-less dancer that tests positive for Covid-19. Masked dancers will not be forced to quarantine unless a case is deemed close contact.

As always, we respect every family's stance on mask use and will continue to be transparent in our plans for our dancers as the season unfolds, so that parents can make their own decisions on how they would like to proceed. The lobby will remain closed to parents at this time, except for preschool parents.

### **DRESS CODE:**

- **Ballet Elite Leotards Required**
  - **NEW Leotard Colors!!**
  - **Full Dress Code:** [📄 Merchandise Pricing & Dress Code 2021-2022](#)
- **How to order Leotards, Tights, Ballet Shoes & B.E. Logo Merchandise:**
  - **Email your order** with specific colors and sizes and permission to charge the card on file and we will set it aside for you.
  - **OR**
- **Shop in person** at the studio
  - Monday, July 26th - Friday, July 30th
  - 9:30 am - 5:00 pm
  - Students may try on leotards and parents may help if needed

### **SCHEDULE BY LEVEL**

- **Link to Class Levels:** [📄 Class Levels By Style 2021 - 2022](#)

## **SCHEDULE BY DAY**

- **Link to Schedule by Day:** [📄 2021-2022 Class Schedule](#)
  - Color Coded by Style of Dance

## **CLASS PLACEMENTS**

- All returning students should have received an email with their class level placements for the new season.
- **Link to class placement email:** [📧 Email Levels & Schedule 2021-2022](#)
  - Obviously your specific levels are not listed and you can find those in the email that was sent to you earlier this week. This is for reference if needed.
- If you would like to know your level for a style of dance we did not send you, please email us and we will get that to you.
- All recent emails can be found in the “Messages” tab of your Parent Portal (link below)
- Reply to this email if you have not received the email.

## **HOW TO REGISTER**

**NOTE 1:** Once we approve your registration, **the card on file will be charged for the registration fee** (\$55.00 per student, \$45.00 sibling - no fee for adult classes). September tuition is due September 1st and a late fee of \$25 will be added after the 10th of the month.

**NOTE 2:** **For those that have Monday or Tuesday classes, we will have to manually adjust your tuition.** August 30th and 31st will be included in September tuition but will initially show as an additional charge in the system. That will be adjusted after your registration is approved. We will be closed Monday, September 6th for Labor Day.

## **New and Inactive Students** *(Returning students must register through parent portal)*

Please be aware that we do expect many classes to fill up quickly.

**REGISTRATION LINK:** <https://app3.jackrabbitclass.com/regv2.asp?id=531573>

- Follow the instructions to create an account and register for classes.
- A credit or debit card is required to register.
- **Once we approve your registration, the primary card on file will be charged for the registration fee (\$55.00 per student, \$45.00 sibling - no fee for adults)**
- September tuition is due September 1st and late after September 10th.
- The studio has limited hours in August so it may take us a few days to reply to any questions.
- **From your Dashboard Click “Find A Class”**
  - Filter by either day or instructor
  - Select Class (note the # of spots left listed above the class name)
  - Add To Cart
  - Select the student (all siblings should appear - add student if needed)
  - Write a comment if necessary
  - Choose “Add” at the top of the page
  - Check Out or Continue Shopping to add more classes

- Be sure to **Check Out** so your registration goes through
- You will receive a confirmation email for each class
- No registration fees will show for returning students until we add them manually
- Once we approve your registration, the card on file will be charged for the registration fee (\$55.00 per student, \$45.00 sibling - no fee for adults)

**Once you register, you can access the parent portal through the link provided in your email confirmation OR download the Ballet Elite App below!**

### Tuition amounts

- Tuition is calculated by the total hours per week each student takes
- Each student is calculated separately and additional students in the family receive a 10% discount (applies to the sibling with lower number of hours)
- **Tuition Pricing Link:**
  - [Tuition Prices 2021-2022](#)
- Amounts should be added automatically when you register
- We will double check that the tuition amount is correct
- If tuition does not add, please contact the studio or wait for us to add them before classes begin
- **Set up recurring billing** (*avoid \$25 late fee after the 10th of each month*)
  - Tuition only may be run automatically on the 1st or the 10th of each month
  - Go to “Billing and Payments”
  - Select “E-payment Schedule” (blue tab on left)
  - “Select” and choose “1st of the month” or “10th of the month” and “Save”
- **Add student photo & t-shirt size** (*help instructors learn students’ names!*)
  - Got to “Students”
  - Click “View (student name)” in blue on bottom of their profile
  - Click edit pencil
  - Click another edit pencil on their photo circle to add or edit photo
  - Please use a headshot as photos are small
  - Select t-shirt size (helpful for show shirts) and “Save”
- You will receive an email notification for each class registration

### Ballet Elite App!

- Access Your Account
- Make Payments
- View and Add Classes
- Check Recent Emails (in “messages”)
- Receive Notifications (MUST join a group first-see below)

### Find it INSIDE the Mi Dance App

- **Search Mi Dance in the App Store** and look for the blue and white logo
- Search Ballet Elite Dance Studio
- Login
  - Use the same login and password you created for the Parent Portal
- **Joint Groups to Receive Notifications**

- Find “Groups” at the bottom of the App
- Join 2020-2021 Session
- Nutcracker and Holiday performance groups will be added later

Families will receive an email confirmation of the registration. If you have registered for a class that is not the correct level, we will contact you within 48 hours.

Classes Begin Monday, August 30th!

See you there!

**Ballet Elite Dance Studio**  
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